

FASET

Fall Arrest Safety Equipment Training

FASET CSCS CARD PROCESSING SCHEME INSTRUCTIONS

The FASET CSCS Card processing portal has been designed to be simple to follow and should be very intuitive, however, the following instructions are aimed at clarifying the steps needed to get you started and the screens you can expect to see.

If you have any questions, please contact FASET on 01948 780652 or enquiries@faset.org.uk.

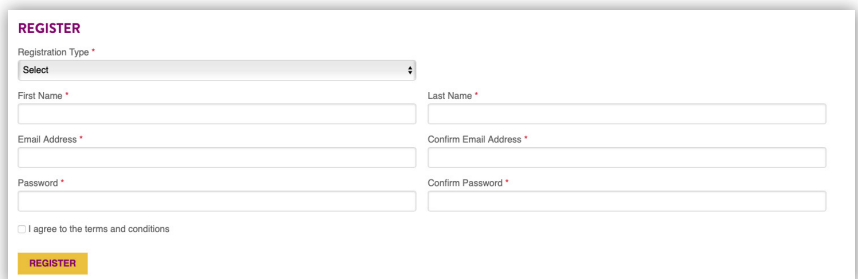
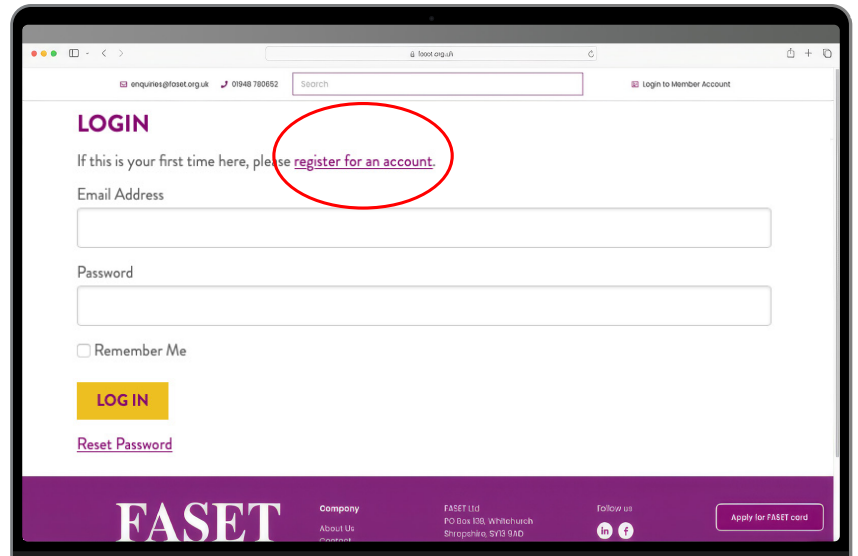
- **To start, you need to register an account.**

If you are a FASET member, you can use the Members Login details already issued to you.

Go to <https://www.faset.org.uk/applications/> and click to register for an account.

You'll end up here. Just register using your own usual details that you intend to use during applications. If you are registering as an employer (intending on applying for cards for your employees, choose Registration Type "Employer". If you are only applying for your own cards, choose "Individual".

- **This takes you to this screen:**



DASHBOARD

You have been registered successfully

[Profile](#) | [Logout](#)

[ADD NEW APPLICATION](#)

Name	Status	Actions
No applications yet.		

- **Now, simply start by clicking "Add New Application".**

The rest should be straightforward and fairly self-explanatory, and you can select multiple occupations on any card, for example, Safety Net Rigger and Edge Protection Installer. You will be required to upload evidence of qualifications and dates of current training. These vary depending on which qualifications you're adding, but please note that all GSA training and the CITB HSE test should be dated within 2 years of application.

A current valid SMSTS or SSSTS can be accepted in lieu of the HSE test.

The final step in the process is to make payment of £36 by Credit or Debit card.

The application will be sent through to FASET for checking and you will be contacted at this point if there are any queries. Thereafter, you will receive an e-mail and text inviting you to download the Vircarda App and your new digital card.

Applications usually take 24-48 hours to process.

Find out more

enquiries@faset.org.uk 01948 780652

